

**CONTRACT FOR  
LABORATORY SERVICES FOR NASSAU AMELIA UTILITIES**

THIS CONTRACT entered into this 21st day of September, 2016, by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, hereinafter referred to as "County", and **ALS Group USA Corp., dba ALS Environmental**, 9143 Philips Highway, Suite 200, Jacksonville, FL 32256, hereinafter referred to as "Vendor".

**WHEREAS**, the Board of County Commissioners of Nassau County, Florida opened sealed bids for Laboratory Services for Nassau Amelia Utilities, Bid No. NC16-026, on August 11, 2016 at 10:00 a.m.; and

**WHEREAS**, the Nassau Amelia Utilities determined that ALS Environmental was the lowest, most responsive and responsible bidder for the bid items as set forth in Exhibit "A"; and

**NOW, THEREFORE**, in consideration of the terms and conditions herein set forth, the County and the Vendor agree as follows:

**SECTION 1. Description of Services to be Provided**

The County does hereby retain the Vendor to furnish Laboratory services as further described in the Scope of Services attached hereto as Exhibit "B" and made a part hereof.

**SECTION 2. Receiving/Payment/Invoicing**

The County shall pay the vendor within forty-five (45) calendar days of receipt of invoice, pursuant to and in accordance with the promulgations set forth by the State of Florida's Prompt Payment Act. (Florida Statutes Section 218.70). Payment shall not be made until services have been received, inspected and accepted by the County in the quality and quantity ordered. Payment will be accomplished by submission of an invoice, with the contract number referenced thereon and mailed to Nassau Amelia Utility, 5390 First Coast Highway, Fernandina Beach, FL, 32034. Payment in advance of receipt of services by Nassau County cannot be made.

The invoice submitted shall be in sufficient detail as to item, quantity and price in order for the County to verify compliance with the awarded bid.

**SECTION 3. Acceptance of Services**

Receipt of services shall not constitute acceptance. Final acceptance and authorization of payment shall be given only after a thorough inspection indicates that the performance meets bid specifications and conditions. Should the services differ in any respect from specifications,

payment will be withheld until such time as the supplier takes necessary corrective action. If the proposed corrective action is not acceptable to the County, the County Manager's Office may authorize the recipient to refuse final acceptance of the services. Should a representative of the County agree to accept the services on condition that the Vendor will correct his performance within a stipulated time period, then payment will be withheld until the services are performed as specified.

**SECTION 4. Firm Prices**

Prices for services covered in the specifications shall be firm; no additional fees or charges shall be accepted.

**SECTION 5. Fund Availability**

This Contract is deemed effective only to the extent that appropriations are available. Pursuant to Florida Statutes all appropriations lapse at the end of the Fiscal Year. Multi-year awards shall be adequately funded but the County reserves the right not to appropriate for an ongoing procurement if it is deemed in its best interest.

**SECTION 6. Permits/Licenses/Fees**

Any permits, licenses or fees required for this service will be the responsibility of the Vendor unless otherwise stated.

**SECTION 7. Taxes**

The County is tax exempt. As such, the County will not pay any Federal Excise or State of Florida Sales Tax. The Vendor will refrain from including taxes in any billing.

**SECTION 8. Laws Governing this Contract**

This Contract shall be consistent with, and be governed by, the Ordinances of Nassau County, the whole law of the State of Florida, both procedural and substantive, and applicable federal statutes, rules and regulations. Any and all litigation arising under this Contract shall be brought in Nassau County, Florida.

**SECTION 9. Changes**

The County reserves the right to order, in writing, changes in the work within the scope of the contract, such as change in quantity or delivery schedule. The Vendor has the right to request an equitable price adjustment in cases where changes to the contract under the authority of this clause result in increased costs to the Vendor.

**SECTION 10. Modifications**

In addition to modifications made under the changes clause, this Contract may be modified within the scope of the contract upon the written and mutual consent of both parties, and approval by appropriate legal bodies in the County.

**SECTION 11. Assignment & Subcontracting**

The Vendor will not be permitted to assign its contract with the County, or to subcontract any of the work requirements to be performed without obtaining prior written approval by the County.

**SECTION 12. Severability**

If any section, subsection, sentence, clause, phrase, or portion of this Contract is, for any reason, held invalid, unconstitutional, or unenforceable by any Court of Competent Jurisdiction, such portion shall be deemed as a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 13. Termination for Default**

The performance of the Contract may be terminated by the County in accordance with this clause, in whole or in part, in writing, whenever the County shall determine that the Vendor has failed to meet performance requirement(s) of the Contract.

**SECTION 14. Termination for Convenience**

The County reserves the right to terminate the Contract in whole or part by giving the vendor written notice at least thirty (30) days prior to the effective date of the termination. Upon receipt of termination from the County, the Vendor shall only provide those services specifically approved or directed by the County. All other rights and duties of the parties under the Contract shall continue during such notice period, and the County shall continue to be responsible to the vendor for the payment of any obligations to the extent such responsibility has not been excused by breach or default of the Vendor.

**SECTION 15. Force Majeure**

Neither party of this Contract shall be liable to the other for any cost or damages if the failure to perform the Contract arises out of causes beyond the control and without the fault or negligence of the parties. Such causes may include, but are not restricted to, acts of nature, fires, quarantine restriction, strikes and freight embargoes. In all cases, the failure to perform must be totally beyond the control and without any fault or negligence of the party.

**SECTION 16. Access and Audits**

The Vendor shall maintain adequate records to justify all charges, expenses, and costs incurred in performing the Work for at least three (3) years after completion of this Contract. The County and the Clerk of Courts shall have access to such books, records, and documents as required in this Section for the purpose of inspection or audit during normal business hours, at the County's or the clerk's cost, upon five (5) days' written notice.

**SECTION 17. Vendor Responsibilities**

The Vendor will provide the services agreed upon in a timely and professional manner in accordance with specifications.

**SECTION 18. Public Emergencies**

The Vendor shall agree before, during, and after a public emergency, disaster, hurricane, tornado, flood, or other acts of nature that the County shall require a "First Priority" for services. It is vital and imperative that the majority of citizens are protected from any emergency situation that threatens public health and safety, as determined by the County. The Vendor agrees to provide services to the county or governmental entities on a "first priority" basis. The County expects to pay a fair and reasonable price for all services rendered or contracted in the event of a disaster, emergency, hurricane, tornado or other acts of nature.

**SECTION 19. Period of Contract/Option to Extend or Renew**

This Contract shall begin on October 1, 2016 and terminate September 30, 2018. The performance period of this Contract may be extended upon mutual Contract between the vendor and the County with no change in terms or conditions. Any extension of performance period under this provision shall be in one (1) year increments. Total contract length and individual one (1) year extensions shall not exceed four (4) years in length. Any Contract or amendment to the Contract shall be subject to fund availability and mutual written agreement between the County and the Vendor.

**SECTION 20. Exercise of Option**

Exercise of option to extend term of contract: If the County wishes to enter into an option period, the County shall request from the Vendor their written statement of desire to enter into an extension of the performance period.

**SECTION 21. Probationary Period**

The first ninety (90) days of this Contract are to be considered a “probationary” period. At the County’s election, this Contract may be terminated, based on the performance of the Vendor, and a new award be granted without another formal bid.

**SECTION 22. Escalation Clause**

Ninety (90) days prior to the end of the contract term, the Vendor may request in writing an increase in an individual item unit cost. Consideration of price increases at each renewal period will be given provided such escalations are reasonable and acceptable to the County. It is also expected that de-escalation of prices will be extended to the County if market so reflects. The County will consider a price adjustment based on the latest Consumer Price Index and/or proof of a manufacturer’s price increase. Any and all proposed increases are subject to approval by the County.

**SECTION 23. Supervision**

The Vendor shall act as an independent contractor and not as an employee of the County. The County shall not exercise any supervision or control over the Vendor’s employees performing services under this Contract. Such employees shall be accountable not to the County, but solely to the Vendor, who in turn is responsible to the County.

**SECTION 24. Indemnification and Insurance**

The Vendor shall indemnify and hold harmless the County and its agents and employees from and against all claims, damages, losses and expenses, including attorney’s fees, arising out of or resulting from the performance of this contract, provided that any such claims, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to loss to or destruction of tangible property, including loss of use resulting therefrom; and is caused in whole or in part by any negligent or willful act or omission of the Vendor and/or Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the County or any of its agents or employees, by any employee of the Vendor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Vendor or any Subcontractor under Workers’ Compensation acts, disability benefit acts, or other employee benefits act.

The vendor shall, on a primary basis, and at its sole expense, agree to maintain in full force and effect at all times during the life of this contract, insurance coverage's, limits, including endorsements, as described herein. The requirements contained herein, as well as the County's review or acceptance of insurance maintained by the Vendor is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Vendor under the Contract.

**Workers' Compensation:** The Vendor shall agree to maintain Workers' Compensation Insurance and Employers Liability in accordance with Florida Statute Chapter 440. Coverage must include Employers Liability with a minimum limit of \$100,000 for bodily injury caused by an accident, each accident; \$100,000 for bodily injury caused by a disease, each employee; \$500,000 for bodily injury caused by a disease, policy limit.

**Business Auto Policy:** The Vendor shall agree to maintain Business Automobile Liability at a limit of liability not less than \$1,000,000 each occurrence for all owned, non-owned and hired automobiles. In the event the Vendor does not own any automobiles, the Business Auto Liability requirement shall be amended allowing the Vendor to agree to maintain only Hired and Non-Owned Auto Liability. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate business auto coverage form.

**Commercial General Liability:** Commercial General Liability for public liability during the lifetime of this Contract shall have minimum limits of \$1,000,000 each occurrence, \$2,000,000 General Aggregate; and \$2,000,000 Products-Completed Operations Aggregate. Coverage shall include Premises and/or Operations, Independent Contractors, Products and/or Complete Operations, Personal and Advertising Liability, Contractual Liability and Broad Form Property Damage Endorsements. Coverage shall not contain an exclusion or limitation endorsement for Contractual Liability or Cross Liability. Coverage for the hazards of explosion, collapse and underground property damage (XCU) must also be included when applicable to the work to be performed. All insurance policies shall be issued from a company or companies duly licensed by the State of Florida. All policies shall be on an occurrence basis; the County shall not accept claims-made policies. Specific endorsements will be requested depending upon the type and scope of work to be performed.

**Additional Insured Requirements:** Certificates showing proof of the above required insurance shall be provided to the County prior to start of this contract and shall be attached hereto as

Exhibit "C". Except as to Workers' Compensation and Employers' Liability, said Certificate(s) shall clearly state that coverage required by the Contract has been endorsed to include Nassau County, a political subdivision of the State of Florida, its officers, agents and employees as Additional Insured with a CG 2026-Designated Person or Organization endorsement, or similar endorsement, to its Commercial General Liability. The name for the Additional Insured endorsement issued by the insurer shall read "Nassau County, a political subdivision of the State of Florida, its officers, employees and agents". Above stated insurance policies will be endorsed to unequivocally provide thirty (30) days written notice to the County prior to any adverse changes, cancellation, or non-renewal of coverage thereunder. A copy of the policy endorsements must be included with the Certificate of Insurance. Said liability insurance must be acceptable by and approved by the County as to form and types of coverage. In the event that the statutory liability of the County is amended during the term of this Contract to exceed the above limits, the contractor shall be required, upon thirty (30) days written notice by the County, to provide coverage at least equal to the amended statutory limit of liability of the County.

**SECTION 25. Disputes**

Any dispute, except as to Section 14, arising under this Contract shall be addressed by the representatives of the County and the Vendor as set forth herein. Disputes shall be set forth in writing to the County Manager with a copy to the Department Head or Vendor, depending on which party initiates the dispute, and provided by overnight mail, UPS, FedEx, or certified mail. A response shall be provided in the same manner prior to the initial meeting with the County Manager, the Department Head (or their designee), and a representative of the Vendor. This initial meeting shall take place no more than thirty (30) days from the written notification of the dispute addressed to the County Manager.

If the dispute is not settled at the initial meeting, the County Manager shall immediately notify the County Attorney. The Department Head (or his/her designee), the County Attorney, the County Manager, and the Department Head (or their designee(s)) shall meet with the Vendor's representative(s) within thirty (30) days of the County Manager's notification to the County Attorney of the continued dispute.

If there is no satisfactory resolution, the claims, disputes, or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be submitted to mediation in accordance with mediation rules as established by the

Florida Supreme Court. Mediators shall be chosen by the County and the cost of mediation shall be borne by the Vendor. If either party initiates a Court proceeding, and the Court orders, or the parties agree to, mediation, the cost of mediation shall be borne by the Vendor. Vendor shall not stop work during the pendency of mediation or dispute resolution. No litigation shall be initiated unless and until the procedures set forth herein are followed.

Venue for any mediation shall be in Nassau County, Florida. Venue for any litigation shall be in state court in Nassau County, Florida.

**SECTION 26. PUBLIC RECORDS**

The County is a public agency subject to Chapter 119, Florida Statutes. Under this agreement, to the extent that the vendor is providing services to the County, and pursuant to section 119.0701, Florida Statutes, the vendor shall:

a. Keep and maintain public records required by the public agency to perform the service.

b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology



systems of the public agency.

If a vendor does not comply with a public records request, the County shall enforce the contract provisions in accordance with the contract.

**SECTION 27. Entire Agreement**

The written terms and provisions of this contract shall supersede all prior verbal statements of any official or other representative of the County. Such statements shall not be effective or be construed as entering into, or forming a part of, or altering in any manner whatsoever, this Contract or contract documents.

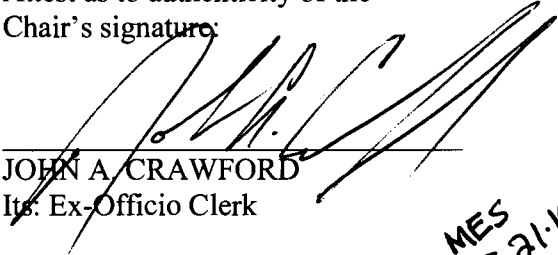
[Signatures begin on next page]

IN WITNESS WHEREOF, the parties have executed this contract, which shall be deemed an original on this day and year first above written.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

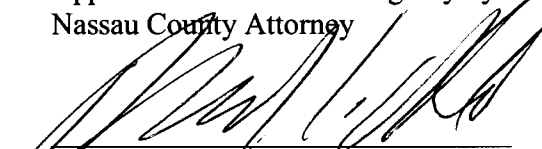
  
WALTER J. BOSTRIGHT  
Its: Chairman

Attest as to authenticity of the  
Chair's signature:

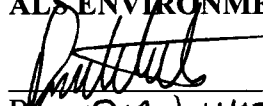
  
JOHN A. CRAWFORD  
Its: Ex-Officio Clerk

MES  
09.21.16

Approved as to form and legality by the  
Nassau County Attorney

  
MICHAEL S. MULLIN

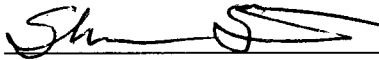
ALS GROUP USA CORP., dba  
ALS ENVIRONMENTAL

  
By: RYAN WATERS  
Its: LABORATORY DIRECTOR

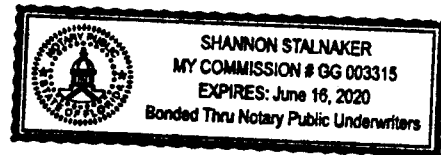
STATE OF Florida  
COUNTY OF Duval

Before me personally appeared, Ryan Waters, who is personally known  or produced \_\_\_\_\_ as identification, known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 13 day of September, 2016.

  
Notary Signature

Notary-Public-State of Florida at large  
My Commission expires: 6/16/2020



**BID PRICE SHEET  
LABORATORY SERVICES FOR NASSAU AMELIA UTILITIES  
BID NUMBER NC16-026**

**ALL ITEMS MUST BE BID. FAILURE TO BID ALL ITEMS SHALL RESULT IN BID BEING DISQUALIFIED AND DECLARED NON-RESPONSIVE.**

**Instructions: Please fill in "Price Per Analysis" only. The cells will automatically add and total.**

**SECTION I - Drinking Water Analysis**

ITEM NO.	Description	Estimated Qty Per Year	Price Per Analysis	Total Price
1	Total Coliform	200	\$ 15.00	\$ 3,000.00
2	Nitrate	1	\$ 8.00	\$ 8.00
3	Nitrite	1	\$ 8.00	\$ 8.00
4	Total Trihalomethanes	8	\$ 49.00	\$ 392.00
5	Haloacetic Acids	8	\$ 58.00	\$ 464.00
6	Primary Inorganic (Tri Annual) (one sample point) (2017)	1	\$ 108.00	\$ 108.00
7	Secondary Standards (Tri Annual) (one sample point) (2017)	1	\$ 99.00	\$ 99.00
8	Volatile Organics (Tri Annual) (one sample point) (2017)	1	\$ 49.00	\$ 49.00
9	Synthetic Organics (Tri Annual) (one sample point) (2017)	1	\$ 950.00	\$ 950.00
10	Lead (Tri Annual) (20 sampling points) (2019)	1	\$ 6.00	\$ 6.00
11	Copper (Tri Annual) (20 sampling points) (2019)	1	\$ 6.00	\$ 6.00
12	Radionuclide's (When Required) (2017)	1	\$ 220.00	\$ 220.00
13	Asbestos (once every nine years) (2020)	1	\$ 100.00	\$ 100.00

**SECTION II - Drinking Water Well Analysis**

ITEM NO.	Description Anion/Cation balance	Estimated Qty Per Year	Price Per Analysis	Total Price
14	Bicarbonate alkalinity (as mg/L CaCO3)	12	\$ 6.50	\$ 78.00
15	Carbonate alkalinity (as mg/L CaCO3)	12	\$ 6.50	\$ 78.00
16	pH	12	\$ 3.95	\$ 47.40
17	Calcium (mg/L)	12	\$ 7.25	\$ 87.00
18	Chloride (mg/L)	12	\$ 7.25	\$ 87.00
19	Magnesium (mg/L)	12	\$ 7.25	\$ 87.00
20	Potassium (mg/L)	12	\$ 7.25	\$ 87.00
21	Sodium (mg/L)	12	\$ 7.25	\$ 87.00
22	Sulfate (mg/L)	12	\$ 7.25	\$ 87.00
23	Specific Conductance (mhos/cm)	12	\$ 3.95	\$ 47.40
24	Total Iron (mg/L)	12	\$ 7.25	\$ 87.00
25	TDS (mg/L)	12	\$ 8.50	\$ 102.00

**SECTION III - Wastewater Treatment Plant Analysis**

ITEM NO.	Description	Estimated Qty Per Year	Price Per Analysis	Total Price
26	Fecal Coliform (compliance limit 25/100ml max and 75% less than deteted per month)	260	\$ 43.00	\$ 11,180.00
27	Total Suspended Solids	364	\$ 11.00	\$ 4,004.00
28	CBOD	104	\$ 18.00	\$ 1,872.00
29	Giardia (every five years, due 2019)	1	\$ 600.00	\$ 600.00
30	Cryptosporidium (every five years, due 2019)	1	\$ 600.00	\$ 600.00
31	Primary drinking water standards (every five years, due 2018)	1	\$1,102.00	\$ 1,102.00
32	Secondards drinking water standard (every five years, due 2018)	1	\$ 99.00	\$ 99.00

**SECTION IV - Ground Water Monitoring Well Analysis**

ITEM NO.	Description Ground Water Monitoring	Estimated Qty Per Year	Price Per Analysis	Total Price
33	TDS	28	\$ 8.50	\$ 238.00
34	Chloride (as Cl)	28	\$ 7.50	\$ 210.00
35	Fecal Coliform (compliance limit 4/100ml)	28	\$ 15.00	\$ 420.00
36	Total Sulfate	28	\$ 7.50	\$ 210.00
37	Total Nitrate + Nitrite (as N)	28	\$ 7.50	\$ 210.00
<b>GRAND TOTAL</b>				<b>\$ 27,116.80</b>

**ALL ITEMS MUST BE BID. FAILURE TO BID ALL ITEMS SHALL RESULT IN BID BEING DISQUALIFIED AND DECLARED NON-RESPONSIVE.**

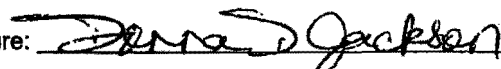
Company Name: ALS Group USA, Corp.

Address: 9143 Phillips Highway, Suite 200

City/State/Zip: Jacksonville, FL 32256

Telephone Number: 904-739-2227 Fax Number: 904-739-2011

Email: donna.jackson@alsglobal.com

Signature: 

Print Name: Donna D. Jackson

**REMINDER: THIS FORM MUST BE INCLUDED WITH IN BID RESPONSE.  
 FAILURE TO SUBMIT ALONG WITH BID MAY BE CAUSE FOR DISQUALIFICATION**

**Exhibit "B" - TECHNICAL SPECIFICATIONS/SCOPE OF WORK**

**LABORATORY SERVICES FOR NASSAU AMELIA  
UTILITIES BID NUMBER NC16-026**

1. The Contractor shall analyze the samples according to the rules of the State of Florida Department of Environmental Protection.
2. All samples shall be taken by the Utilities Division.
3. The laboratory will be responsible to pick up the samples for analysis five (5) days per week, Monday thru Friday, between the hours of 10:00am -12:00am. from the following location: Nassau Amelia Utility Water/Wastewater Treatment Plant, 5390 First Coast Highway, Fernandina Beach, Florida 32034.
4. The laboratory awarded the bid will arrange for pick up and transportation of samples from the NAU facility at their expense.
5. All sample collection containers, labels, and digital chains of custody shall be furnished by the laboratory awarded the bid.
6. All reports must be received by Nassau Amelia Utilities Division within ten (10) working days.
7. All reports shall be industry standard report formats.
8. Any sample not meeting FDEP limitations will be reported immediately by telephone to Chester Mason or Danny White, Nassau Amelia Utilities, at (904) 530-6450 with a follow up email sent to [cmason@nassaucountyfl.com](mailto:cmason@nassaucountyfl.com) and [dwhite@nassaucountyfl.com](mailto:dwhite@nassaucountyfl.com) within twenty-four (24) hours.
9. The contract will be for two years initially and will allow for two renewal options of one year each, for a maximum total of four years.
10. The County does not guarantee the estimated quantity per year. The County reserves the right to adjust the quantities as may be necessary.
11. All items must be bid. Failure to bid all items shall result in rejection of bid and bid shall be declared non-responsive.
12. Dioxin is part of our synthetic organics.
13. Line 31 primary drinking water standards refers to standards contained in chapter 62-550, F.A.C. (except for asbestos, color, odor and corrosively).